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| **Date of Application** |  |
| **CUSTOMER INFORMATION** |
| **Institution Name** |  |
| **Contact Person Name** |  | **Title** |  |
| **Phone** |  | **E-mail Address** |  |
| **Street Address** |  |
| **Postal Code** |  | **City** |  | **Country** |  |
| **Invoice Address[[1]](#footnote-1)** |  |
| **DELIVERY INFORMATION** |
| **Delivery Method** |  **[ ]  By Cargo [ ]  In Person** | **Return** **Delivery Method** |  **[ ]  By Cargo [ ]  In Person** |
| **Preferred** **Cargo Company** |  | **Account Number** |  |
| **Return** **Delivery Address[[2]](#footnote-2)** |  |
| **CERTIFICATE INFORMATION** |
| **Will the calibration certificate be issued in another in another institutions’ name?** **[ ]  No [ ]  Yes** (If YES, please fill out information below) |
| **Name of Institution**  |  |
| **EQUIPMENT/DEVICE INFORMATION[[3]](#footnote-3)** |
| **No.** | **Equipment Name** | **Manufacturer** | **Model** | **Serial No** | **Measurement Range** | **Previous Calibration Certificate No.[[4]](#footnote-4)** | **Further Technical Information & Requests[[5]](#footnote-5)** |
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| **NOTES and INSTRUCTIONS** |
| This form is to be used to request a quotation for calibration / test services from TÜBİTAK Ulusal Metroloji Enstitüsü. Please fill out the requested information in full and send by e-mail to ume@tubitak.gov.tr or fax to +90 262 679 50 01 to the attention of the International Relations Department.A form containing our quotation for calibration / test services will be sent to the e-mail address provided on the form. The Terms and Conditions of Services for International Customers of TÜBİTAK UME may be accessed online at: <http://www.ume.tubitak.gov.tr/sites/images/ume/conditions.pdf> |

1. If different than street address [↑](#footnote-ref-1)
2. If different than street address [↑](#footnote-ref-2)
3. Additional pages may be added if needed [↑](#footnote-ref-3)
4. If equipment previously calibrated by TÜBİTAK UME. [↑](#footnote-ref-4)
5. Please note any special conditions or additional parameters to be considered. [↑](#footnote-ref-5)